

ACADEMIC CERTIFICATE FOR DOCTORAL'S DEGREE

PERSONAL DETAILS

Surname (s):	Name (s):	DNI/Passport/NIE:
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NOTIFICATIONS

Email
The email address indicated must be the same included at the applicant file. If not, attach at the application form a copy for both sides of the DNI/Passport/NIE. Besides, at the email that you send the application form, indicate in an explicit form that you want to change the email address at your file

DETAILS FOR APPLICATION

Title Doctoral's Degree	Code
Department	
<input type="checkbox"/> Complete academic certificate (Royal Decree 185/1985 Royal Decree 778/1998)	
<input type="checkbox"/> Teaching period certificate (Royal Decree 778/1998)	
<input type="checkbox"/> Certificate-Diploma Advanced Studies (Royal Decree 778/1998)	

CERTIFICATE DELIVERY

The issue of academic certificate is made in a digital format. The shipment is executed by email to the email address indicated at the NOTIFICATION section

1. The information must be typed on a computer and in block capitals. Handwritten applications with amendments and/or erasures will not be accepted.
2. Save and attach to an e-mail addressed to escuela.doctorado@uah.es.

VERY IMPORTANT: If you meet the requirements, the procedure for processing the certificate will begin, otherwise the procedure will be stopped until you meet them or complete the documentation.

Do not forget to sign this application form

Place, date and signature of the applicant

DOCTORAL SCHOOL

INFORMATION FORM PERSONAL DATA PROTECTION

The personal data collected will be processed by the UAH with the aim of managing the academic records of their students and give them access to the derived university services, as well as for statistical purposes. The legal basis for the processing of your personal data lies on the execution of their pre-registration and/or registration and on the legal obligation of the University in educational matters. These data will not be disclosed or transferred to third parties except when legally authorized and will be held only for as long as it is necessary for the implementation of the tasks described and for the compliance of legal obligations. The entity responsible for the data processing is the General Secretary of the University of Alcalá, before whom you can exercise your rights by sending a letter addressed to the Data Protection Officer (Colegio de San Ildefonso, Plaza de San Diego, s/n. 28801 Alcalá de Henares. Madrid) or sending an email (protecciondedatos@uah.es), attaching a copy of the DNI or equivalent. In case of conflict, you will be able to ask for redress before the Spanish Agency for Data Protection. For more detailed information you can consult the [University's Privacy Policy](#)

AYUDA PARA CUMPLIMENTAR ESTA SOLICITUD**1. PERSONAL DETAILS AND ADDRESS FOR NOTIFICATION PURPOSES**

The data requested in these sections are necessary to process the application for the Doctoral Studies certificate, for communications with the interested party and for statistical purposes.

Accreditation of personal identification will be carried out, depending on the case, by means of an updated and legible photocopy of the DNI (in the case of Spanish citizens), passport or NIE (in the case of foreign citizens).

Notifications will be made by the means indicated in this section. Please ensure that your details are accurate and do not forget to notify the Doctoral School of any changes that may occur. Colegio de León. Calle Libreros, 21. Ground floor. 28801 - Alcalá de Henares. E-mail: escuela.doctorado@uah.es

2. DETAILS OF THE APPLICATION

Indicate the name and code of the Doctoral Programme, and the Department / Body responsible, which can be obtained from the following documents: enrolment receipt or information sheet.

Mark with an X the certificate you are applying for.

3. PLACE OF SUBMISSION OF THE APPLICATION

E-mail: escuela.doctorado@uah.es