

CHANGE OF THESIS SUPERVISOR OR TUTOR. RD 99/2011

STUDENT

Surnames:	Name:	DNI/Passport:
Telephone(s)	Email:	
Doctoral Programme:		

REQUESTS:

<input type="checkbox"/> Change of tutor	In substitution of:
New tutor	
Surnames and name:	DNI/Passport:
Email:	
Doctor of:	
Department:	
<input type="checkbox"/> Change thesis supervisor(s)	In substitution of:
New supervisor(s)	
Surnames and name:	DNI/Passport:
Email:	
Doctor of:	
University/Body/Institution of affiliation:	
Is member of programme's teaching staff: <input type="checkbox"/> yes <input type="checkbox"/> no	
Research profile includes at least one of the programme's research lines and holds at least one six-year research assessment: <input type="checkbox"/> yes <input type="checkbox"/> no	
Holds equivalent merits: <input type="checkbox"/> yes <input type="checkbox"/> no	

Terms of the Learning and Good Practice Agreement

Generally, the undersigned state that they are familiar with the general regulations regarding doctoral studies and the specific regulations of the University of Alcalá, as well as the recommendations of the *Code of Good Practice* of the Doctoral Schools, complying with all its provisions. In particular, the undersigned subscribe the agreement as follows:

- **The student:** will comply with the regulations regarding intellectual and industrial property in relation to research work, as well as maintain the record of activities and the research plan as approved; be directed by his or her tutor and supervisor; respect the research ethics or good practice code; and follow the established procedure in the event of conflict with tutor, supervisor or research working group.
- **The tutor:** will plan and monitor the student's activities, advising him or her on training issues; write an annual report on the record of activities; and appear before the Academic Committee if requested to do so in order to account for that report.
- **The thesis supervisor:** will comply with relevant regulations regarding intellectual and industrial property in relation to research work, as well as oversee fulfilment of the research plan and the writing of the thesis by means of planned, periodical meetings with the student. He or she also undertakes to write an annual report on the monitoring of the research plan and to appear before the Academic Committee if requested to do so in order to account for that report.
- **The university:** will put at the student's disposal the resources set out in the research plan in order for the work leading to the writing of the doctoral thesis to be carried out.

Approved

Alcalá de Henares,

New Supervisor / Tutor

Outgoing Director/Tutor

Student's signature

Signed:

ACADEMIC COMMITTEE: _____

ACADEMIC COMMITTEE'S REPORT

The Academic Committee of the programme in _____

In view of the request and documentation submitted:

- Considering that the request is duly justified, hereby reports favourably on
- The change of doctoral thesis supervisor.
 - The change of tutor.
- Hereby reports unfavourably
Grounds:

Alcalá de Henares,
Programme Coordinator

Stamp

Signed: _____

DOCTORAL SCHOOL

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