

APPLICATION FOR A SUPPLEMENTARY CERTIFICATE OF QUALIFICATION

The University of Alcalá issues certificates that incorporate electronic signature and secure verification code. The document is generated in PDF format and will be sent by email so that the interested party can save it in their personal folders. It will always have the status of an original document, so it will no longer be necessary to request certified copies of it..

PERSONAL INFORMATION

ID CARD/NIE	Surname	Name
Studies		

NOTIFICATIONS

E-mail:
The e-mail address provided must match the one that appears on the applicant's academic transcript. If this is not the case, please attach a photocopy of both sides of your DNI/NIE to this application.

RESTORE

SAVE

Date and Signature

***INFORMATION ON THE PROTECTION OF PERSONAL DATA**

The personal data collected will be processed by the UAH for the purpose of managing the academic records of its students, as well as for statistical purposes. The legitimate basis for such processing is the execution of your registration and the University's legal obligation in educational matters. This data will not be transferred except in the cases provided for by law and will be kept for the legally established period of time and for the time necessary to fulfil the purpose described. The body responsible for data processing is the General Secretariat of the University, before whom the corresponding rights may be exercised, by writing to the Data Protection Delegate (Colegio de San Ildefonso, Plaza de San Diego, s/n. 28801 Alcalá de Henares. Madrid) or by e-mail (protecciondedatos@uah.es), enclosing a copy of your ID card or equivalent. In the event of a dispute, an appeal may be lodged with the Spanish Data Protection Agency. For more detailed information, please consult the [University's Privacy Policy](#).

STUDENT ADMINISTRATION