

**APPLICATION FOR A CHANGE OF MODALITY IN DOCTORAL STUDIES
RD 99/2011****DOCTORANDO**

Surname and first name: _____	NIF / Passport no: _____
Telephone/(s): _____	E-mail: _____
PhD Programme _____ Department: _____	

REQUESTS TO CHANGE THE MODE OF:**A) For students starting studies AFTER 2023-24**

- ☐ Part-time to full-time
☐ Full-time to part-time

B) For students starting studies BEFORE 2023-24

- ☐ Part-time to full-time
☐ Full-time to part-time

Reasons (Reason must be justified):

Alcalá de Henares, ____ de ____ de ____

Vº Bº Thesis supervisor

Signature of the PhD student

Fdo.: _____

Fdo.: _____

ACADEMIC COMMITTEE OF THE DOCTORAL PROGRAMME IN _____

The request for a change of mode can only be made at the beginning of the academic year and must be justified in the case of a change from full-time to part-time.
Changes of modality cannot be requested during the extension period.

RESOLUTION OF THE ACADEMIC COMMITTEE

The Academic Committee of the programme, in view of the application and, where appropriate, of the documentation presented, agrees::

- ☐ Take a favourable decision, as it considers the request to be duly justified.
☐ Resolve unfavourably

Reasons (in case of refusal):

.....

Alcalá de Henares, _____ de _____ de _____

The Programme Coordinator

Fdo: _____

DOCTORAL SCHOOL

*The personal data collected will be processed by the University of Alcalá for the purpose of managing applications for changes of mode, extensions and temporary or definitive cancellation of doctoral studies, as well as for statistical purposes. The legitimate basis for this processing is the execution of the application, legal obligations in educational matters, as well as your express consent. The data will be passed on to the competent public bodies and personnel. We also inform you that the data may be, if the management of the request requires it and with the appropriate security measures, transferred internationally. Beyond these cases, the data will not be transferred except in the cases provided for by law and will be kept for the legally established period of time and for the time necessary to fulfil the purpose described. The body responsible for data processing is the General Secretariat of the University, before whom the corresponding rights may be exercised, by writing to the Data Protection Delegate (Colegio de San Ildefonso, Plaza de San Diego, s/n. 28801 Alcalá de Henares. Madrid) or by e-mail (protecciondedatos@uah.es), enclosing a copy of your ID card or equivalent. In the event of a dispute, an appeal may be lodged with the Spanish Data Protection Agency. For more detailed information, please consult the **University's Privacy Policy**.*

EDUAH/03

22/05/2025